



If you don't complete the registration form but plan to finish it later, please use the "Save and continue registration later" button on the bottom of the page. Your responses will be saved.

Do not press the BACK arrow or BACK button during the registration process. You will have a chance to edit your responses before finalizing the registration.

I. School Information

HSSSE Identification Number: (College Board code)	
Formal School Name *:	
City *:	
State *:	
Institution Homepage :	
We wish to participate in HSSSE 2008-2009 in: *	Fall 2008 Spring 2009 Both (Fall 2008 and Spring 2009)
High School Type *:	Public Private/Independent Other/Specify:
Public School Type (Fill in all that apply):	Standard/Traditional Charter Magnet Alternative/Non-Traditional Other/Specify:

Private/Independent School Type (Fill in all that apply) :	Non-Residential Residential		
School Enrollment Profile *:	Coeducational All Female All Male		
High School Calendar *:	Year-Round Schooling Traditional/Regular School Year		
High School Schedule *:	Block Schedule Traditional/Regular Schedule		
Grade Levels *: (check all that apply)	9	10	11 12
Total Number of Instructional Days * : (days school is in session 2008-09)			
Grading Period *:	Semester Trimester Quarter Other/Specify:		
Start Date of Spring Break (for Spring 2009 participants):			2009
End Date of Spring Break (for Spring 2009 participants):			2009
Is your high school a Title I School *? :	Yes	No	
Does your school have a School- Wide Title I Program *? :	Yes	No	
Which of the following academic and/or vocational programs does your school offer to students?: (check all that apply)	Advanced Placement Career & Technical Education/Vocational Education Dual Enrollment/College Credit International Baccalaureate		

<p>In what national school improvement programs is your school currently taking part?: (check all that apply)</p>	<p>Coalition of Essential Schools Expeditionary Learning Schools GEAR UP New Technology High School Network Small Learning Communities Other:</p>
<p>How did you hear about HSSSE? (check all that apply)</p>	<p>School Administrators Conference/Presentation/Exhibit: Where? Mailing Via the Internet HSSSE website Media Other</p>

II. Student and Staff Information

Please provide information on your TOTAL school population using current enrollment and staff information.

<p>Total School Enrollment * :</p>	
<p>Number of Classroom Teachers *:</p>	
<p>Number of Teaching Support Staff (including paraprofessionals and instructional aides) *:</p>	
<p>Number of Non-Teaching Support Staff *:</p>	
<p>Number of Administrators *:</p>	
<p>Enrollment by Grade * (Please use current enrollment data)</p>	
<p>Total Number of Students in Grade 9:</p>	
<p>Total Number of Students in Grade 10:</p>	
<p>Total Number of Students in Grade 11:</p>	
<p>Total Number of Students in Grade 12:</p>	
<p>Total Number of Students in Other Grades:</p>	
<p></p>	
<p></p>	

Enrollment by Gender * (Please use current enrollment data)

Male :

Female :

Enrollment by Race/Ethnicity * (Please use current enrollment data)

American Indian, Alaska Native, Native Hawaiian, or other Native American :

Asian, Asian American, or Pacific Islander:

Black, African, African American, or of Caribbean origin:

Latino, Hispanic, or of Spanish origin:

Middle Eastern

White, White American, or European

Other

Number of **Migrant Students *** :
(Please use current enrollment data)

How many students this year are eligible for a **Free Lunch Program *?**:

How many students this year are eligible for a **Reduced-Price Lunch Program *?**:

Who will you be surveying?
(check all that apply): *
Note: Most schools survey ALL of the students

Fall 2008, ALL students
Fall 2008, sample of students
Fall 2008, NO students

Spring 2009, ALL students
Spring 2009, sample of students
Spring 2009, NO students

III. Student and Staff Information – Survey Population

If you are surveying ALL of your students, the numbers below represent your TOTAL school population. If you are surveying a sample of your students, please fill in the numbers of students you will be surveying. Below are all of the fields from Section II: Student and Staff Information, except now there are two columns next to each question, "Fall 2008" and "Spring 2009".

	Fall 2008	Spring 2009
Total Number of Students to be Surveyed * :		
Number of Classroom Teachers Involved with Administration of Survey*:		

Survey Population by Grade *	Fall 2008	Spring 2009
Total Number of Students to be Surveyed in Grade 9:		
Total Number of Students to be Surveyed in Grade 10:		
Total Number of Students to be Surveyed in Grade 11:		
Total Number of Students to be Surveyed in Grade 12:		

Survey Population by Gender *	Fall 2008	Spring 2009
Male :		
Female :		

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Survey Population by Race/Ethnicity * (Please use current enrollment data)	Fall 2008	Spring 2009
American Indian, Alaska Native, Native Hawaiian, or other Native American :		
Asian, Asian American, or Pacific Islander		
Black, African, African American, or of Caribbean origin		
Latino, Hispanic, or of Spanish origin		
Middle Eastern		
White, White American, or European		
Other		
	Fall 2008	Spring 2009
Number of Migrant Students to be Surveyed * :		
	Fall 2008	Spring 2009
Number of Students to be Surveyed that are Eligible for a Free Lunch Program *:		

Number of Students to be Surveyed that are Eligible for a Reduced-Price Lunch Program *:

IV. School Contact Information

Primary Contact Information

The primary contact should be the person at your school or within your school district who will be directly responsible for working with HSSSE team members on information collection and survey administration protocol. Your school's survey materials will be mailed to the primary contact at the address you provide below.

Prefix *:	
First Name *:	
Last Name *:	
Title *:	
Street Address *:	
City *:	
State *:	
Zip Code *:	
Phone *:	
Extension :	
Fax *:	
E-Mail Address *:	

Secondary Contact Information (Optional)

The secondary contact is optional, allowing you to include another administrator, teacher, or other staff member who has oversight for the project but will not be the direct liaison with HSSSE staff members for most issues. Secondary contacts receive all communications sent by e-mail. Please provide information for the secondary contact below.

Prefix :	
First Name :	
Last Name :	
Title :	
Street Address :	
City :	
State :	
Zip Code :	
Phone :	
Extension :	
Fax :	
E-Mail Address :	

V. Billing Information

Invoices will be sent upon completing registration.

Will you need to generate a purchase order for payment prior to receiving an invoice from HSSSE? (Note: We do NOT need a purchase order to proceed with billing)

Yes

No

Where should the invoice be sent?*

Send invoice to primary contact.

Send invoice to a different person, office, or address. Please provide contact information on the next page.

Billing Information

Please provide contact information for the person who is responsible for payment of HSSSE

invoices. HSSSE will send invoices directly to the billing contact person.

Prefix *:	
First Name *:	
Last Name *:	
Title *:	
Office Name *:	
Mailing Address *:	
City *:	
State *:	
Zip Code *:	
Phone *:	
Extension :	
Fax *:	
Email Address *:	

HSSSE 2008-2009 Participation Agreement

We understand and agree that:

- It is our responsibility to become familiar with HSSSE protocol and follow specified guidelines for administering the survey, including meeting requirements for passive consent. (Please visit the [HSSSE web site](#) to read about HSSSE 2008-2009 administration guidelines and watch your e-mail for periodic updates.)
- We can use our HSSSE data for school purposes.
- HSSSE results specific to our school and identified as such will not be made public by HSSSE staff except by mutual agreement between the HSSSE office and our school.
- HSSSE project staff will use the aggregate national HSSSE data and subsets of the HSSSE aggregate data to analyze and report national trends. HSSSE staff may also make national HSSSE data available to researchers interested in studying the high school student experience. Individual school data will not be

identifiable in any such analyses.

- Our school's name will be posted on HSSSE's web site and may be used in other materials that list HSSSE 2008-2009 participants.
- By participating in HSSSE 2008-2009, our school will be charged the school participation/user fee of \$200 plus the survey fee based on the total number of students to be surveyed as indicated in Section III of the registration form. Costs for special analyses are additional.
- Our school is responsible for the school participation/user fee (\$200) if we withdraw from HSSSE 2008-2009 prior to the shipment of surveys. If we withdraw after surveys are shipped, our school is responsible for the full cost of participation as calculated in this registration process. Note: HSSSE Director may adjust fees for schools withdrawing due to extenuating circumstances.
- Survey fees are based on the total number of students to be surveyed, as indicated at the time of registration for HSSSE 2008-2009, not on the number of surveys returned.
- HSSSE staff members will ship one complete set of survey materials to our school for the number of students recorded in the field for total number of students to be surveyed during this registration process.
- Schools that request additional materials are responsible for the costs of shipping.

If you have any technical problems using the interface, please e-mail yjchang@indiana.edu; or call 812.856.1429.

[Contact Us](#)

